

# **International Symposium on Microarchitecture (MICRO) Bylaws**

## **Mission Statement**

- To foster innovation and technical development in the theory, practice, and application of microarchitecture, compiler code generation, and hardware and software interfaces.
- To promote cooperation and technical exchange among members of academia and industry working in this area.
- To provide a diverse and inclusive annual meeting for the presentation and discussion of technical papers, and broad dissemination of these papers.

## **Steering Committee Members**

### **Responsibilities**

- Actively contribute and work to improve MICRO's vision, focus, growth, fiscal health, creativity, relevance and thoughtfulness.
- Nominate and elect the annual conference chairs. Provide them with guidance in organizing and running the conference.
- Oversee the adjustment of the technical focus direction, as reflected in the call for papers.
- Be willing to serve on the program committee and attend all steering committee meetings.
- Take an active role in the conference each year.
- Elect steering committee members and the steering committee chair when terms expire.
- No member of the steering committee accepts any legal liability for the activities of MICRO or persons at MICRO events.

### **Breakdown of members on the steering committee**

- Shall consist of at least 12 members broken down into the following categories:
  - a. 2 ACM SIGMICRO representatives appointed by SIGMICRO Chair
  - b. 2 IEEE TCuarch representatives appointed by TCuarch Chair
  - c. Regular participants in MICRO as PC members, part of the organizing committees, authors, or just attendees. (6 members, 3-year terms, see below for election rules)
  - d. Previous year's general (co-)chair(s) and program (co-)chair(s) at the time of election. (2-4 members, depending on the co-chair arrangements, 1-year term)

The steering committee is expected to contain a diverse group of people across gender, race, academic lineage, geography, and academia/industry to the extent possible. It is the responsibility of the Steering Committee members to elect new members to meet this expectation.

## **Election rules for category c SC members**

Nominations for Category c members are solicited from the community before the election each year. The SC elects two incoming Category c members in each year according to the following criteria:

- (1) number of MICROS attended
- (2) experience in organizing and program committees, both for MICRO and in general
- (3) publication and citation records
- (4) desire to serve, verified by the SC
- (5) dedication and commitment to MICRO
- (6) diversity considerations
- (7) number of previous terms served (fewer the better, for new blood)
- (8) strength of community nomination
- (9) current SC members who are finishing a second consecutive term cannot be re-elected for the next three years (sit out for a full term).
- (10) current SC members seeking re-election cannot vote.

- Election of steering committee members shall be by majority vote of the steering committee.
- Each SC member thus elected serves a three-year term

### **Steering Committee Chair**

#### **All of the responsibilities of a steering committee member, plus:**

- Take the initiative to actively lead MICRO, fostering a vision, shepherding its growth and vibrance, keeping it relevant to the changing needs of the community.
- Set an agenda for and run the annual business and steering committee meetings.
- Implement the decisions of the steering committee, or delegate responsibility to do so.
- See that the next year's chairs and location are selected in time to make an announcement at MICRO.
- Oversee the finances and management of MICRO, delegating these responsibilities to annual chairs as appropriate.

**Term:** 3 years or when SC membership ends. The Chair term is allowed to span consecutive SC member terms.

### **Eligibility and Election Rules**

- Must meet eligibility requirements of a steering committee member.
- Must have served on the SC for at least two years, inclusive of any service in the past.
- Can be re-elected as long as the membership is valid.
- Election of SC chair (or co-chairs) shall be by majority vote of the SC.

## **Annual Chairs**

The general chair(s) and program chair(s) are collectively the annual chairs for the purposes of this charter.

### **General Chair Responsibilities**

- Appoint the conference organizing committee, with the exception of the program chair, in consultation with the steering committee
- Handle publicity, logistics, registration, and finances

### **Program Chair Responsibilities**

- Set a tone and direction, as expressed in the call for papers.
- Select a diverse program committee in consultation with the steering committee. A list of candidates shall be approved by the SC.
- Organize and run the final program schedule, e.g. arrange panels, invited speakers, awards.
- Conference award selection policies shall be approved by the SC.

### **Eligibility**

- Must have a strong track record in research and development of MICRO techniques and systems.
- Must have a track record of active participation in MICRO.

## **Elections and Other Changes**

- Election of the next annual chairs shall be by majority vote of the steering committee.
- Elections shall occur at the SC meeting closest to the MICRO conference each year.
- General/Program Chair SC terms shall run from the completion of their Chair responsibilities (end of the conference) through next year's conference.
- Voting should occur only after a full discussion of the strengths and weaknesses of the nominated candidate. Discussion should be mediated by the steering committee chair, and members should strive for consensus.
- Ordinarily, all voting is open. Any steering committee member may request a secret vote, the results of which will be tallied by a mutually-agreed upon third party.
- This charter may be amended or augmented only by a two-thirds majority vote of members of the steering committee.
- In the case of any tied votes, the Steering Committee Chair shall break the tie.